

DRAFT MINUTES

Minutes of Warleggan Parish Meeting AGM Thursday 20th May 2021, at the Jubilee Hall, Mount

Important: the following is a transcription of the handwritten draft minutes for the meeting, and may contain errors or omissions. Where the draft minutes are difficult to read, this is indicated by [?]. To protect privacy online, the names of parishioners mentioned in the minutes are usually not given in full in this transcript (check Parish Clerk's copy for details). If you wish to advise of any errors or omissions, make your observations at the next parish meeting when the draft minutes will be read out.

Present / Apologies - see Parish Clerk's copy of the minutes for list of those (20 people) recorded as attending, and of the (1) apologies received.

By mutual consent, Mr Andrew M read active issues from the minutes of the parish meeting AGM of 3rd September 2020. They were agreed as a true record.

Matters Arising

1. **Trengoffe Bridleway:** We believe this has been closed for five years. We hope this will be reopened within this financial year.
2. **Toilet and store** alongside the church field at Warleggan is completed except for minor finishing touches.
3. **The gate on Treslea Downs** from the Warleggan Road remains a problem. Mr John K will follow this up again.

PCSO Report

Mr Steve Edser our PCSO was able to attend. He spoke of his desire to hold surgeries with tri-service officer Mr Richard Duval [?] when covid regulations permit. Mr Edser spoke of his involvement in moving on people camping on the moor and participating in speed checks. He said that he would be happy to speak to drivers if we report cars speeding. He notes how increased parking does have a slowing effect upon traffic but is not helpful to farmers moving machinery. He said that he is best contacted by email but if not possible leave a message and he will get back to us. Contact details are in the parish magazine.

Chairman's Report

Mr John K gave the chairman's report. He spoke of continuing business in these different times but was pleased to see how the parish has pulled together.

Treasurer's Report

Mr Andrew M gave the treasurer's report. We brought forward £3,731.61 from the previous financial year and received from Cornwall Council a precept of £1,100 and support grant of £17.86, amounting to £1,117.86.

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Expenditure was as follows:

Chairperson expenses	£125.00
Clerk/Treasurer expenses	£125.00
Parish website management	£100.00
Parish magazine printing donation	£130.00
Voucher in lieu of Mr H parish work	£60.00
Contribution towards church toilets and store	£550.00
War memorial supplies	£33.00
Hire of Jubilee Hall for meetings	£10.00
Reading room electricity reimbursement for parish lighting	£48.00
Defibrillator monitoring	<u>£192.00</u>
Total expenditure 2020-21	£1,343.00

Mr Andrew M went on to explain that due to coronavirus restrictions we were unable to have our AGM until 3 September 2020. Unlike parish councils who could hold AGMs remotely, parish meetings had to have a physical meeting. Our **external auditor** PKF Littlejohn LLP offered guidance enabling our audit to be delayed in line with government policy. We followed these instructions, notifying them regularly. However, we received a letter from them denying receiving our notifications (letter and emails) and informed us that their chasing letter dated 15th September 2020 would cost us £40 + VAT and continued further threats of subjecting us to their external audit costing £200 + VAT and with a subsequent threat [?] of further costs as we may not be able to declare ourselves exempt from this by completing certificates of exemption in subsequent years. We responded to this with a further email stating that we believed we had completed but have not received a response from them. Mr Andrew M further explained that a satisfaction survey for their involvement in the 2020-21 audit has just been received. Those present supported us completing this with an honest reflection of their involvement.

Mr Andrew M then went through the **Annual Governance Statement** 2020-21. All present agreed that we had met the criteria to state 'yes' to all statements.

Mr Andrew M explained the role of the **Certificate of Exemption** purpose and all agreed that we should proceed with this.

Expenditure 2021-22 was discussed and the following was agreed:

Chairperson expenses	£125.00
Clerk/Treasurer expenses	£125.00
Parish website management	£100.00
Voucher for Mr H, parish work	£60.00
Reimbursement for electricity supplied by the reading room	£48.00

Mr John K explained that he had reviewed the cost of printing the parish magazine and despite raising £90 from advertising, the net cost of printing was £281.55, and requested an increase in the parish contribution. Whilst the parish meeting was showing support for this, Mr Seeva explained that if a request for funds from his community fund was forthcoming, he would support this. It was therefore agreed to maintain our contribution at £100. A further suggestion of emailing copies to those willing to receive copies in this form was popular.

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Mr John K explained that he had received a request for £100 donation towards Christmas decorations being made in Mount last year. It was agreed to reimburse this money.

During the icy weather, Mr K had purchased four small shovels for the parish salt bins, at a cost of £33.32. We agreed to reimburse him for this.

Mr K thanked Mrs Carole W and Mrs Dee W for their attendance to the war memorial; it was agreed for the treasurer to pay a forthcoming bill for plants.

Election of Officers

Chairman: Mr John K

Clerk/treasurer: Mr Andrew

Vice chairman: Mrs Julie G

The planning subcommittee:

Ms Veronica C and Ms K Morgan to stand down, and the following to continue in post: Ms Diane W, Mr John J, Mr Geoff S, Mr Andrew L, Ms Hannah C, Ms Julie G, and Ms Christine S.

The following to join the subcommittee: Mr Richard J, Ms Alex P-S, and Mr Lawrence R; they were requested to read the parish constitution and guidelines which are on the parish website.

County Councillor's Report

Mr Phil Seeva gave the County Councillor's report. He spoke of his background having been deputy mayor and mayor of Liskeard and county councillor for Menheniot, where he led the opposition on Cornwall Council. He explained that he knows the system and the people to contact at County Hall. He spoke of his approachability from people of all political persuasions and backgrounds. His contact details will appear on the next parish newsletter. Issues raised with Mr Seeva include the lack of signing of footpaths; he will look into this.

Mr John K read a letter from Mr Ross H suggesting 'Welcome to the Parish of Warleggan' signs. Mr K had spoken to Lanhydrock Parish Council to ask about theirs. They were about £560 each and we would require four. Additional funding maybe available via Cormac and the new community network team.

Planning Matters

Mr Andrew M outlined planning applications received and processed by the Planning Subcommittee during the last year since the AGM (see entry prior to AGM minutes of 20 May 2021). We were also notified of a telecommunication mast for emergency services on Bofindle Farm.

The new Planning Subcommittee reviewed the following applications:

1. [PA21/04109](#) - Proposed boot room extension to existing dwelling at Cabilla, Warleggan was supported unanimously.

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2. [PA21/04330](#) - Bedroom and kitchen extension revised scheme approved under decision notice PA19/07756 at Higher Dewey, Warleggan was supported unanimously.

Mrs Diane W proposed a modification of the planning subcommittee constitution enabling minor modifications to be processed by the subcommittee without meeting in person. It was agreed that if the Chairman and Clerk receive a planning application which they assess as small and un-contentious, they can assess the views of subcommittee members. If all are in support of the application, we would publicise the notice by placing this on parish noticeboards and on the parish website requesting objections to be raised with the Chairman or Clerk, in which case a full meeting would be held.

Any Other Business

1. Proposed parish party - It was suggested that a party enabling people of Warleggan Parish to get together after the coronavirus restrictions would be beneficial particularly to new arrivals to the parish. It was suggested that the Parish Meeting would contribute £250 and the Jubilee Hall £250, enabling the hire of an external barbecue company, and would be held in the church field, Warleggan, during the summer and would be subject to any coronavirus restrictions.
2. Following the cancellation of the New Year Walk, it is proposed that we have a summer walk.
3. Residents were encouraged to use the Age Concern bus which takes people into Bodmin for £6 return, twice a week.
4. Problems with stock on Warleggan Moors were again raised, with a suggestion that the Parish Meeting should request the return of the £100 which we gave to the Bodmin Moor Commoners Council, as it is not undertaking the role which we were promised when we gave the money. Whilst there may have been some improvement to the welfare of horses, other problems persist including the cattle roaming onto the moors where owners do not have grazing rights, cattle breaking into adjoining fields, and two bulls running loose, which is against the law. PCSO Steve Edser will email Mr John K details of the specialist police officers in these details.
5. Encampment adjoining Colliford Tavern - Whilst this resulted in the occupant appearing before Truro Crown Court and receiving a two-year conditional discharge, nothing has changed and we await the planning team to take further action.
6. A new stable at Higher Mount is not believed to require planning permission, and is clean and tidy.
7. Concern was expressed at a proposed 400-unit park site adjoining Colliford Lake. It was agreed that we need to find out more about this.
8. The cattle grid where the road passing Colliford Tavern joins the A30 has collapsed and is temporarily patched up.

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