

# DRAFT MINUTES

## Minutes of Warleggan Parish Meeting AGM

Thursday 31<sup>st</sup> March 2022, at the Jubilee Hall, Mount

*Important: the following is a transcription of the handwritten draft minutes for the meeting, and may contain errors or omissions. Where the draft minutes are difficult to read, this is indicated by [?]. To protect privacy online, the names of parishioners mentioned in the minutes are usually not given in full in this transcript (check Parish Clerk's copy for details). If you wish to advise of any errors or omissions, make your observations at the next parish meeting when the draft minutes will be read out.*

**Present / Apologies** - see Parish Clerk's copy of the minutes for list of those (13 people) recorded as attending, and of the (3) apologies received.

Minutes of the parish meeting AGM of 20<sup>th</sup> May 2021 were read and agreed as a true record.

### Matters Arising

1. **Trengoffe Bridleway:** After six years, we await its repair; Mr John K will write to our County Councillor.
2. **The gate on Treslea Downs** to be dealt with later *[see 'any other business' below]*.
3. Following an amendment to the **constitution** allowing the planning sub-committee to deal *[internally]* with uncontentious applications provided those in the vicinity of the application do not object. This was put into practice with an application for a sand school at Higher Mount, all thought this worked well.

### County Councillor's Report

Mr Phil Seeva has been invited to the meeting, however we have not had contact with him over the last year.

### Chairman's Report

Mr John K reported a quiet year with little to report.

### Treasurer's Report

Mr Andrew M dealt with statutory details first for the Parish Accounts Audit.

The annual governance statement 2021/22 was examined and all were in agreement that we met the criteria. Mr Andrew M explained that Ms Linda B-K has suggested a risk assessment which was adopted last year and Mr Andrew M would like to use this again.

Mr Andrew M explained the role of the Certificate of Exemption, and there was unanimous support that we adopt this again. Mr M then explained the income and expenditure for 2021/22.

We brought forward £3,506.41 from the previous financial year and received from Cornwall Council a precept of £1,100 and support grant of £15.79. We also received a Cornwall Community Chest Grant of £281.00. Thus our income was £1,396.79.

**Expenditure** was as follows:

Chairperson expenses	£125.00
Clerk/Treasurer expenses	£125.00
Parish website management	£100.00

## DRAFT MINUTES

Parish magazine printing donation	£100.00
Voucher in lieu of Mr H parish work	£60.00
Christmas village decorations	£100.00
Salt bin shovels	£33.32
Reading room electricity reimbursement for parish lighting	£48.00
Hog roast and band	£400.00
War memorial – plants, tubs, compost etc.	£31.50
Plants for war memorial	£40.14
Christmas decorations	£117.00
Hire of Jubilee Hall for meetings	£15.00
Defibrillator monitoring	£228.00
<b>Total expenditure 2020-21</b>	<b>£1,522.96</b>

This gave us a closing balance for 2021/22 of £3,380.30. We had maintained the precept at £1,100 for the seventh successive year.

**Expenditure 2021-22** was discussed and the following was agreed:

Chairperson expenses	£125.00
Clerk/Treasurer expenses	£125.00
Parish website management	£100.00
Voucher for Mr H, parish work	£60.00
Reimbursement for electricity supplied by the reading room	£48.00
Parish magazine printing <sup>1</sup>	£281.00

### **Election of Officers**

Chairman: Mr John K  
Clerk/treasurer: Mr Andrew  
Vice chairman: Mrs Julie G

The planning subcommittee: we had received a letter from Ms Di W [requesting] to stand down, as she had moved out of the area. Mr John K will send her a letter of thanks for all she had done in the parish.

Sadly Mr John J had passed away.

The [remaining] existing members of the planning sub-committee were re-elected on block:

Mr Geoff S, Mr Andrew L, Ms Hannah C, Ms Julie G, Ms Christine S, Mr Richard J, Mr Lawrence R, Ms Alex P-S.

Ms Linda B-K was unable to attend the meeting but would like to join the sub-committee, and was elected.

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<sup>1</sup> Includes last year's community chest grant. A further application will be made to our county councillor.

## **DRAFT MINUTES**

### **Police Report**

Mr Steve Edser gave the police report outlining areas that he has been involved in, and advising us about scams and crime prevention. During the last year there has been one reported crime in the parish, of stealing wood and assault. He reminded [about] keeping a distance when overtaking horses, and the advantages of personal cameras in securing evidence. He is happy to return to monitor speeding. There was a discussion regarding parking on the crossroads in Mount.

### **Planning Matters**

The Planning Subcommittee reviewed application [PA22/01618](#) – ‘Retention of mobile home to create a residential annexe, External decking - Whitewalls Road From Hut Circles And Field System To Barleysplat Wood Warleggan’ – The planning history for this site was outlined; we had sought advice from the Planning officer but had not received a reply. The applicant described what was proposed and answered questions. We acknowledged that we could not secure the removal of this building as it can stay for storage, but the application is for living accommodation. There was a difference of opinions regarding the applications, with two against and four in favour. Response to planning officers:

The discussion at the Parish Meeting in relation to this application was wide ranging in view of the history of the site. However, we were mindful that the building has been on the site for almost 40 years with no local objections and the majority supported the application to retain it as a residential annex.

### **Any Other Business**

1. The gate on Treslea Downs by Yetta farm is rotten and is difficult to open. While the gates, fencing and cattle grid were put up by Cornwall Council, they will replace the grids but not the gates and fencing. The gate is within Cardinham parish but is generally used by the people of Warleggan parish. Mr Bruce R owns the land. As there has been no progress over the years on this matter, it was proposed that the estimated repair cost of £500 could be jointly met by Warleggan parish Meeting, Cardinham Parish Council, Mr Bruce R, and our Cornwall Councillors community chest fund. My John K will investigate the proposal, and we agreed to a maximum cost to the parish of £150.
2. Activities for the Queen’s Jubilee celebrations were outlined thanks to the kind donation of Mrs Pat P.
3. The salt bin on Pantersbridge has been refilled by St Neot, as it was their turn.
4. The parish magazine was praised.

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